November 2, 2026

To: All SILGA Members

Re: Call for Resolutions for the 2027 AGM & Conference

The SILGA Annual General Meeting and Convention is scheduled to be held in Penticton between April 28th to May 1st, 2027. The SILGA Constitution requires that resolutions to be considered at the Annual Meeting are to be received by the Secretary-Treasurer no later than 60 days prior to this meeting. The deadline for receipt of resolutions is **Friday, February 19th, 2027.**

If your local government wishes to submit a resolution for consideration at the 2026 SILGA Convention, please forward your resolution to info@silga.ca. Please be discerning when submitting resolutions as the volume of resolutions received impacts the length of our debate. Each resolution should be endorsed by the sponsoring Member's Municipal Council or Regional Board. The resolution should pertain to regional issues and should not be a finite local interest. Each resolution **must include background information** in a separate document.

Please note:

1. If you **do not receive** a confirmation email regarding your resolution **after 48 hours,** please contact the SILGA office at 250-851-6653.
2. It is highly encouraged to **submit a draft resolution** to Koryn de Vries (kdevries@silga.ca) for review prior to endorsing the resolution in a regular council/board meeting.
3. Please include a separate document with **background information** for each resolution.
4. Please note it is the **responsibility of the sponsoring local government to follow up** with the appropriate ministry on the recommendation from the resolution after it has been endorsed by both SILGA and UBCM.
5. **The earlier members submit resolutions to SILGA, the better.** Submitting prior to the deadline enables SILGA to give feedback on formatting, support the creation of joint resolutions on similar topics, and correct any errors that may be present.

For information on how to properly draft and format a resolution, please refer to the UBCM website below.

http://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-procedures.html

PO Box 563 Station Main
Salmon Arm, BC
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250-851-6653
www.silga.ca
kdevries@silga.ca

Resolutions not received by February 19, 2027 will be considered Late Resolutions and must go through the following procedures to be considered at the AGM.

Late Resolutions

(1) Resolutions submitted following the expiry of the regular deadline (noted in section 10.4) shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to SILGA by noon on the Friday preceding the date of the Annual General Meeting.

(2) The resolutions committee will meet on the Tuesday preceding the Annual General Meeting to provide recommendations as to whether the late resolution(s) should be brought to the Members for inclusion in the resolution debate.

(3) All late resolutions must be adopted by a Special Resolution of the Member Representatives in attendance at the Annual General Meeting to be included in the discussion.

(4) Late resolutions will be reviewed by the Resolutions Committee prior to the Meeting and only those of a subject matter which could not have been submitted by the normal deadline date (outlined in section 10.4 of the SILGA Constitution) will be considered.

(5) Late Resolutions shall be considered after resolutions printed in the resolutions book have been considered.

(6) Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions report.

(7) In the event that a late resolution is recommended to be admitted for discussion, the sponsoring member of the late resolution shall produce sufficient copies for distribution to the Members at the Annual General Meeting.

(8) The Late Resolution will, after reading, be presented before the meeting, and the regular procedures for handling resolutions will apply.

Koryn de Vries
Executive Director, SILGA

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