

**SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION**  
**Minutes of Executive Meeting – Friday March 7, 2014**  
**Meeting held at City of Vernon Council Chambers**

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**MEMBERS PRESENT**

|                                |  |
|--------------------------------|--|
| President                      | Councillor Marg Spina (arrived 10:45 am)       |
| 1 <sup>st</sup> Vice President | Director Tim Pennell                           |
| Past President                 | Councillor Harry Kroeker                       |
| Directors                      | Councillor Chad Eliason                        |
|                                | Mayor Janice Brown                             |
|                                | Mayor Susan Roline                             |
|                                | Councillor Shelley Sim                         |
|                                | Director Patty Hanson                          |
|                                | Director Angelique Wood (arrived 10:45 am)     |
| Executive Director             | Alison Slater                                  |
| Regrets                        | Councillor Garry Litke                         |
|                                | Councillor Ryan Nitchie                        |
| Guest                          | Councillor Juliette Cunningham, City of Vernon |

**CALL TO ORDER**

Vice-President Pennell called the meeting to order at 10:35 am.

**CONSIDERATION OF AGENDA**

**Moved/Seconded by Susan Roline/Shelley Sim THAT:**

The agenda to be adopted.

**CARRIED**

**ADOPTION OF MINUTES**

**Moved/Seconded by Patty Hanson/Janice Brown THAT:**

The draft minutes of the Executive Meeting held in Lake Country on January 15<sup>th</sup>, 2014 be adopted.

**CARRIED**

**VERNON UPDATE** – Councillor Cunningham

- Council has been focused on the restructuring of the delivery of Parks and Recreation programs
- This was initially under the RDNO administration.
- Difficult to administer, especially if a complaint was made – public didn't know who to go to.

Director Hanson

- CORD only handles parks in the regional district area; parks inside city boundaries are handled by each city.
- Vernon has lost some big employers in the past couple of years (glass plant – 300 jobs).
- Vernon doesn't have much industrial land base, but working with the RDNO to provide water to areas with the RDNO so they can share in new taxes.

At 10:45 am Marg Spina and Angelique Wood arrived in meeting. President Spina took over the chair at 10:48 am.

### CORRESPONDENCE

1. Letter from City of Kamloops supporting Councillor Spina running for SILGA President.
2. Letter from District of Clearwater supporting Councillor Sim running for the SILGA board.
3. Letter from City of Kelowna. No one from their council is interested in running for the SILGA at this time, but if there are any vacancies after the local government elections in the fall, someone should step forward.
4. Letter from Ministry of Community, Sport and Cultural Development on the Gas Tax funding formula.
  - A new formula has been agreed upon by the Federal and Provincial Governments but hasn't been approved by the Federal Minister.
  - These funds are designed for infrastructure
  - The funds go to UBCM and then UBCM allocates the monies to the local governments.

### UBCM Updates

- Should SILGA get a UBCM report at their executive meeting?
- Meetings are confidential until a decision has been finalized; after that UBCM issues Ebulletins to all local governments.
- It would be preferred that once a decision is made at UBCM the local governments hear about from UBCM first, and not from a 3<sup>rd</sup> party.

**Moved/Seconded by Tim Pennell/Chad Eliason THAT:**

The correspondence be received and filed.

CARRIED

### BUSINESS ARISING FROM MINUTES

1. **Constitution Changes.**
  - Staff has made preliminary changes to the Aims/Objectives in the SILGA constitution but they are too late to make it to be discussed at the 2014 AGM.
  - Staff will follow up with a parliamentarian to get final wording and then prepare the resolutions for the 2015 SILGA AGM.

### COMMITTEE REPORTS

#### **1. Finance Report – Director Roline**

- As at January 31, 2014 SILGA has \$23,529 in the bank and \$129,318 in the MFA account.
- Directors were in receipt of the General Ledger and MFA account reconciliation to January 31, 2014.
- CPP costs were not applicable to Director's honorariums this year.
- The convention reserve was increased to \$30,000 and an executive workshop reserve was established with \$2000/year added to it.
- SILGA hired part-time staffer to help with the convention and communication duties. Brielle Hwalstad is a TRU tourism student.
- Cost for the statement preparation is \$3,000.
- Cunliffe House in Kamloops – SILGA can rent room for \$200/mo. with no contract. Includes telephone, photocopier, and workspace.

**Moved/Seconded by Chad Eliason/Janice Brown THAT:**

SILGA can ratify the Cunliffe House contract (\$200/mo) on a month by month basis.

CARRIED**Moved/Seconded by Chad Eliason/Angelique Wood THAT:**

The BDO prepared financial statements are approved with the following change:  
On the statement of Operations, in 2012, the wages and benefits should be increased by \$10,000 and the convention expenses should be decreased by \$10,000.

CARRIED**Five Year Plan**

- In accordance with the 2012 Strategic Plan, SILGA is getting more professional, especially in regard to its finances. SILGA is also focusing on increased communication with its membership. With accounting and insurance increases, along with other additional expenses, the budget numbers are not positive.
- Discussion around the \$10,000 convention retainer – should it be reduced now that SILGA staff has taken over the bulk of the convention? The executive agreed that no change should be made to the retainer.
- The accountant suggested that the membership fees should be reviewed and increased in light of the increased expenses.

**Moved/Seconded by Chad Eliason/Tim Pennell THAT:**

Staff provide a report on the membership rates for the next executive meeting. How does a \$30,000, \$35,000 and \$40,000 total membership dues affect each community?

CARRIED**Moved/Seconded by Angelique Wood/Chad Eliason THAT:**

The Treasurer's report be received.

CARRIED**2. Nomination Report - Councillor Kroeker**

- There is a full slate running.
- No elections needed unless somebody runs from the floor.

|                      |                                |
|----------------------|--------------------------------|
| President            | Councillor Spina, Kamloops     |
| 1 <sup>st</sup> Vice | Director Pennell, TNRD         |
| 2 <sup>nd</sup> Vice | Councillor Nitchie, Armstrong  |
| EA Director          | Director Hanson, CORD          |
| Directors            | Mayor Brown, Spallumcheen      |
|                      | Councillor Eliason, Salmon Arm |
|                      | Councillor Sim, Clearwater     |
|                      | Director Wood, OSRD            |
|                      | Councillor Maynard, Princeton  |
|                      | Councillor Lampman, Lillooet   |

**Moved/Seconded by Patty Hanson/Angelique Wood THAT:**

The Nomination report be received.

CARRIED**3. 2014 Convention Report, Penticton – Director Eliason**

- Keynote speaker is confirmed but can't say who he is yet until 4 weeks before the convention

- Still waiting on Premier Clark. Also Ben Chin may not be able to make it if she is out of the country
- Leader of Opposition is speaking on Thursday
- Partners Program is set up – wine tour.
- Will be doing an after banquet party at the Lakeside Casino on Thursday night in conjunction with BCLC.
- Planning to have a tour set up on Tuesday of the Sterile Insect Release facility in Osoyoos.
- Have \$62,000 sponsorships with 23 booths in place.
- Food is in place
- Have 110 registrations so far.
- Staff to do newsletter to generate more interest in convention.

**Moved/Seconded by Tim Pennell/Angelique Wood THAT:**

The Convention report be received.

CARRIED

**4. Education Report – Councillor Sim**

- A few more communities are losing doctors – Logan Lake and Chase
- Health Match BC/IHA have resources to help communities locate doctors
- Run session on “How to get ready to find your doctor” as physicians usually stay for only 3 years in the smaller communities.
- Would include how to help with the immigration process (visas)
- As most of the doctor shortages are in the Thompson area of SILGA, it would make sense to run the session in Kamloops.

**Moved/Seconded by Tim Pennell/Harry Kroeker THAT:**

SILGA will contract Marilyn States to run a session on doctor recruitment in Kamloops in May. Costs will include her fee of \$350 and the room rental. Cost for participant will be \$25.

CARRIED

**5. MIA Report – see attached.**

**Moved/Seconded by Tim Pennell/Harry Kroeker THAT:**

The MIA report be received.

CARRIED

**6. Communications Report**

- Staff to produce newsletter which will include all convention information on speakers, presenters, events and activities, the doctor recruitment session as well as other SILGA initiatives since the fall.

**Moved/Seconded by Patty Hanson/Chad Eliason THAT:**

The Communications report be received.

CARRIED

**7. Resolution Report**

- Committee met March 4<sup>th</sup>. SILGA will have 24 resolutions at the AGM to debate. Committee recommended either endorsing all the resolutions, or had no recommendation on a couple.
- Duplicate resolutions were combined and some wording was changed for housekeeping purposes only although in general the resolutions were well worded.
- 4 resolutions may generate a lot of debate.

**Moved/Seconded by Tim Pennell/Angelique Wood THAT:**

The resolution report be received.

**CARRIED**

The meeting moved in camera at 1:35 pm.

**Date of Next Meeting - April 29<sup>th</sup> in Penticton**

**Adjournment**

**Moved/Seconded by Angelique Wood/Shelley Sim THAT:**

At 1:58 pm the SILGA Executive Meeting of March 7, 2014 be adjourned.

**CARRIED**

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Alison Slater  
Executive Director