

**SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION**

**Minutes of Executive Meeting – Wednesday, June 29<sup>th</sup>, 2016**

**Meeting held at the Peachland Visitors Centre, Peachland BC**

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**MEMBERS PRESENT**

President	Councillor Chad Eliason
2nd Vice President	Director Patty Hanson
Directors	Councillor Lori Mindnich
	Councillor Keith Thom
	Councillor Helena Konanz
	Director Mike Macnabb
	Councillor Donovan Cavers via skype 11:25 am
	Alison Slater, Executive Assistant

Absent	
1st Vice President	Councillor Shelley Sim
Past President	Councillor Marg Spina
	Director Karla Kozakevich
	Councillor Charlie Hodge

**CALL TO ORDER**

President Eliason called the meeting to order at 10:36 am.

Update from Mayor Cindy Fortin, Peachland

Challenges for Peachland

- Population just over the 5,000 threshold causes increases in RCMP costs. No detachment in Peachland; officers are dispatched from West Kelowna.
- Only have volunteer fire department with paid fire chief.
- Doctor situation is stable and adequate
- Working towards new water treatment plant; IHA wanted it by 2017
- Taxes recently increased by \$70/homeowner to increase reserves for the approximately \$70 million in infrastructure that needs to be replaced in the next 20 years.

Good news

- Improved waterfront
- 70 units of affordable seniors housing to be built
- Looking at bypass above town or improvements to existing road through town.

**CONSIDERATION OF AGENDA**

**Moved/Seconded by Lori Mindnich/Mike Macnabb THAT:**

The agenda be adopted as presented.

**CARRIED**

**ADOPTION OF MINUTES**

**Moved/Seconded by Mike Macnabb/Patty Hanson THAT:**

The draft minutes of the Executive Meeting held at Sun Peaks on June 1, 2016 be adopted.

**CARRIED**

**CORRESPONDENCE**

None

**BUSINESS ARISING FROM MINUTES****1. Website launch**

- Approximately ½ of the SILGA membership forwarded updated photos
- Board members access is set up if they request it.

**2. SILGA gmail account – [yoursilga@gmail.com](mailto:yoursilga@gmail.com)**

- Staff still has some issues to deal with, so the launch to the rest of the SILGA membership and contacts has not been done yet.
- Executive is using new email

**3. LGLA sessions**

**Moved/Seconded by Mike Macnabb/Keith Thom THAT:**

SILGA run two educational sessions in October in Kamloops and West Kelowna with the following topics:

- a) Firefighter playbook
- b) Aboriginal Awareness

Each session will be 2 hours long; cost for day is \$25.

**CARRIED**

**4. P.O. Box**

**Moved/Seconded by Lori Mindnich/Keith Thom THAT:**

SILGA establish a permanent address by renting a post office box in Kamloops. No forwarding of mail is required at this time.

**CARRIED**

**NEW BUSINESS****1. SILGA luncheon at UBCM**

- Contact has already been made with Woodworks re: sponsorship. No response to date. Executive has agreed that \$1000 will be cost of sponsorship; Woodworks has until July 20<sup>th</sup> to agree, otherwise SILGA will pursue other opportunities.
- SILGA will get sign made to be posted outside the front door indicating that this luncheon is a networking opportunity so please sit with people other than your council.

**COMMITTEE REPORTS****1. Finance Report - Alison Slater**

- As at May 31, 2016 SILGA had \$36,931.74 in the bank and \$132,134 in the MFA account.
- Directors were in receipt of the General Ledger and MFA account reconciliation to May 31, 2016.
- Membership dues letter were sent out in early June with over half of the funds received.

**Moved/Seconded by Mike Macnabb/Keith Thom THAT:**

The Treasurer's report be received.

**CARRIED**

**2. Convention Report**

**Kelowna 2016**

- Attrition charges from the Delta Hotel have been waived. SILGA earned \$49,358 from the convention.
- **Kelowna debrief meeting**
  - Need pocket schedule
  - Need to do a better job of forcing people through the trade show by allowing for a dedicated time in the schedule for the trade show.
  - Need a coreplast sign outlining the daily schedule/location outside the plenary session
  - Print only schedule, nomination report, resolution report. Everything else can be made available online.
  - No partners program unless the host community tourism arm will organize.
  - Have an Emcee for each day; too much pressure for one person to take on for the entire convention.
  - Need nomination script and rules prepared in advance. Nomination committee to review.
  - Will give advance to the host community for purchases of gifts etc.

**Sun Peaks 2017**

- Sun Peaks Grand is fully booked on Wednesday and Thursday night of the convention. Need to contact SILGA members to indicate that if hotel room is not cancelled by the SILGA registration cancellation date (April 3<sup>rd</sup>) they will be charged if there was not an individual's name on the reservation. Otherwise the cancellation will be looked at on a case by case basis.

**3. Resolutions**

- SILGA will bring in parliamentarian to last executive meeting before the convention to go over all the resolution and nomination procedures.
- Late resolutions
  - SILGA resolutions committee to create policy on late resolutions. Staff to get information from other area associations as to their policy to strive for consistency.

**4. Website** – new pictures from approximately half of the SILGA members have been loaded into content; will be loaded onto pages within the next month.

**5. SILGA Branding**

- facebook/twitter – SILGA doesn't have the staff manpower to handle it and executive doesn't see the need as this time.
- Continue with two newsletters in October and April
- Outreach powerpoint
  - Update member list with new executive and update powerpoint. Executive will meet with councils in January or early February. Allow enough time to make sure resolutions get in before the deadline.

**6. Committee Structure for 2016-2017**

<p><b>MEMBER SERVICES, EDUCATION AND ADVOCACY</b></p>	<ul style="list-style-type: none"> <li>➤ <b>Karla Kozakevich</b></li> <li>➤ <b>Keith Thom</b></li> <li>➤ <b>Patty Hanson</b></li> </ul>
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RESOLUTIONS, POLICIES AND PROCEDURES	<ul style="list-style-type: none"> <li>➤ Marg Spina</li> <li>➤ Helena Konanz</li> <li>➤ Patty Hanson</li> <li>➤ Lori Mindnich</li> </ul>
COMMUNICATION	<ul style="list-style-type: none"> <li>➤ Donovan Cavers</li> <li>➤ Charlie Hodge</li> <li>➤ Karla Kozakevich</li> <li>➤ Keith Thom</li> <li>➤ Helena Konanz</li> </ul>
MIA REP	<ul style="list-style-type: none"> <li>➤ President Chad Eliason</li> </ul>
UBCM REP	<ul style="list-style-type: none"> <li>➤ President Chad Eliason</li> </ul>
2017 CONVENTION SUN PEAKS	<ul style="list-style-type: none"> <li>➤ Chad Eliason</li> <li>➤ Shelley Sim</li> <li>➤ Lori Mindnich</li> </ul>
FINANCE	<ul style="list-style-type: none"> <li>➤ Mike Macnabb</li> <li>➤ Keith Thom</li> <li>➤ Helena Konanz</li> <li>➤ Chad Eliason</li> </ul>
NOMINATIONS	<ul style="list-style-type: none"> <li>➤ Marg Spina</li> <li>➤ Patty Hanson</li> <li>➤ Two others to be appointed</li> </ul>
HUMAN RESOURCES	<ul style="list-style-type: none"> <li>➤ Chad Eliason</li> <li>➤ Shelley Sim</li> <li>➤ Karla Kozakevich</li> </ul>
ADVOCACY	<ul style="list-style-type: none"> <li>➤ Committee of the whole</li> </ul>

**Date of Next Meeting - August 31, 2016 in Clearwater**

- Staff to book hotel rooms for executive
- Committee meetings to start meeting; then executive meeting

**Adjournment**

**Moved/Seconded by Mike Macnabb/Keith Thom THAT:**

At 12:40 pm the SILGA Executive Meeting of June 29, 2016 be adjourned.

**CARRIED**

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Alison Slater  
Executive Assistant